

WEDDINGS

at the North Sydney Harbourview Hotel



A UNIQUE VIEW

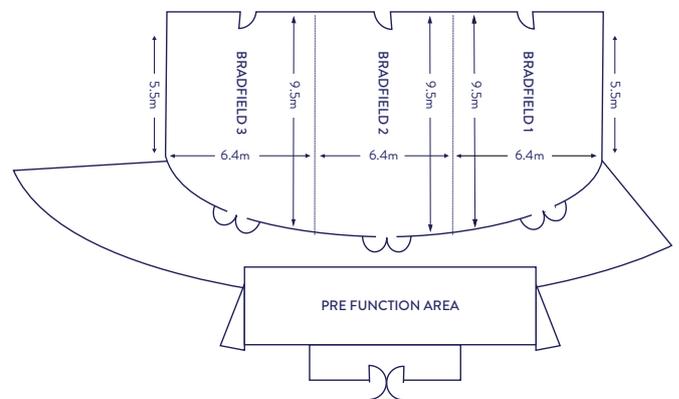
Wedding Night Accommodation

Our packages include a complimentary Deluxe Harbour View Room for your wedding night, with sparkling wine and chocolates on arrival, plus a romantic room service breakfast for two the following morning.



Reception Venue: Bradfield Rooms

Our Bradfield Rooms feature a grand double door entrance, professional décor, pre-function area with natural light and an outdoor terrace. Located on the ground floor, the Bradfield Rooms can comfortably accommodate up to 120 guests for a sit-down reception, or 200 guests for a cocktail function.



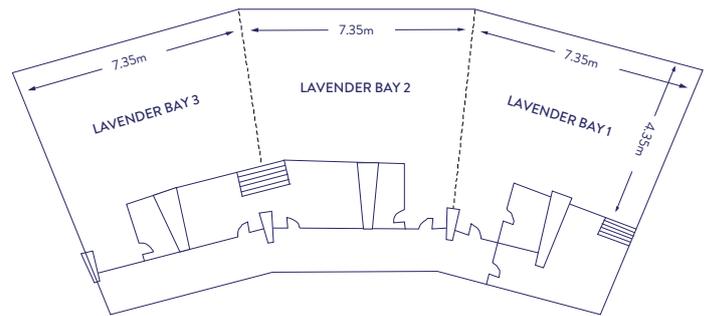
A UNIQUE VIEW

Reception Venue: Lavender Bay Rooms

Lavender Bay Rooms offer a private meeting area with natural light and magnificent city skyline and Harbour Bridge views. Located on the first floor of the hotel, the Lavender Bay Rooms can cater for up to 50 guests (with dance floor) for an intimate sit-down reception, or 100 guests for a cocktail function.

Take a Look

To view our facilities, or for any further queries, please contact the Event Sales Team on (02) 9955 0499.



SIMPLE FLAIR

\$98.00 per person

Based on a minimum of 30 guests

Canapé Menu

served for two hours

- Tartlet of caramelised onion, roasted capsicum and goat's cheese
- Peking duck and enoki mushroom roll with plum sauce
- Grilled scallop with Avruga caviar and pickled ginger
- Arancini with porcini mushroom and preserved lemon
- Californian rolls
- Platter of crudité and antipasto with sourdough
- Grilled chorizo sausage with haloumi and green olives
- Wagyu beef sliders with Brie, bacon and onion jam

Package Inclusions

- Four hour house beverage package (including sparkling, red and white wines, local beers, soft drinks and juices)
- Complimentary room hire
- Disc Jockey for five hours
- Fresh white linen on all tables
- Cake table
- Gift table
- Complimentary cake service
- Microphone, lectern and dance floor
- Complimentary deluxe harbour view room for the bridal couple overlooking Sydney Harbour with chocolates and sparkling wine on arrival, room service breakfast for two and late checkout



All prices are subject to change without notice. Prices quoted are inclusive of GST. Please note room hire charges apply if numbers fall under minimum requirements. Please advise of any special dietary requirements prior to function.

ELEGANCE

\$145.00 per person

Based on a minimum of 50 guests

- Chef's selection of hot and cold canapés on arrival
- Three course meal with alternate service (refer to 'Create Your Own Menu') or Gourmet buffet (refer to 'Carvery Buffet')
- Four and half hour house beverage package (including sparkling, red and white wines, local beers, soft drinks and juices)
- Complimentary room hire until midnight
- Disc Jockey for five hours
- Fresh white linen on all tables
- Cake table
- Gift table
- Complimentary cake service
- Microphone, lectern and dance floor
- Tealight candles on all tables
- Special menus to all tables
- Chair covers with sash
- A table centrepiece for the bridal table
- Complimentary deluxe harbour view room for the bridal couple overlooking Sydney Harbour with chocolates and sparkling wine on arrival, room service breakfast for two and late checkout.



All prices are subject to change without notice. Prices quoted are inclusive of GST. Please note room hire charges apply if numbers fall under minimum requirements. Please advise of any special dietary requirements prior to function.

BLACK TIE AFFAIR

\$160.00 per person

Based on a minimum of 50 guests

- Chef's selection of hot and cold canapés on arrival
- Three course meal with alternate service (refer to 'Create Your Own Menu') or Gourmet buffet (refer to 'Carvery Buffet')
- Four and half hour house beverage package (including sparkling, red and white wines, local beers, soft drinks and juices)
- Complimentary room hire until midnight
- Disc Jockey for five hours
- Fresh white linen on all tables
- Cake table
- Gift table
- Complimentary cake service
- Microphone, lectern and dance floor
- Tealight candles on all tables
- Special menus to all tables
- Chair covers with sash
- A table centrepiece for the bridal table
- Standard table centrepieces for all guest tables
- Complimentary deluxe harbour view room for the bridal couple overlooking Sydney Harbour with chocolates and sparkling wine on arrival, room service breakfast for two and late checkout.
- Complimentary dinner for two in LB's Harbourview Restaurant for your first wedding anniversary, to the value of \$100.00 (food only).
- Menu tasting available for two people in LB's Harbourview Restaurant (for numbers over 50 this is complimentary)



All prices are subject to change without notice and include GST.

CREATE YOUR OWN MENU

Please select two dishes
from each course

Entrée

- Smoked salmon with horse radish and dill crème fraîche with brioche
- Duck rillettes with cauliflower puree and black cherry
- Tian of mango, avocado and blue swimmer crab with king prawns
- Twice cooked goat's cheese soufflé with lambs tongue lettuce, hazelnut and semi dried tomatoes
- Leek, Brie and mushroom tart with mache lettuce
- Caesar salad with peri peri king prawns, pancetta and sour dough croutons

Main Course

- Beef tenderloin with dauphine potatoes, mushroom, eschallot ragout and sauce barigoule
- Barramundi fillet with risotto of preserved lemon and basil with sweet pea sauce
- Veal mignon with asparagus, blue swimmer crab and hollandaise on garlic mash
- White Pyrenees rack of lamb with vegetable tian, potato galette and parsley puree
- Confit duck with lentil and speck cassoulet, baby vegetables and pernod and carrot sauce
- Crispy pork belly with honey seeded mustard sauce, roasted apple and grilled vegetable stack
- Grilled Atlantic salmon with potato and spinach roesti, broccolini and hollandaise sauce
- Moroccan vegetable tagine with chick peas, cous cous and tarator sauce
- Organic chicken breast with three cheeses

Side Dishes

Available for each table at \$15.00 per table.

- Garden salad
- Steamed vegetables
- Kumara chips with chilli sea salt
- Paris mash

Dessert

- Chocolate fondant with strawberries and balsamic
- Baked white chocolate and mascarpone cheesecake with passionfruit gelato
- Orange crème brulee with biscotti
- Blueberry and vanilla tart
- Lemon and passionfruit meringue tart with raspberries
- Chocolate and hazelnut brownie with cherry ripe ice cream and salted caramel sauce
- Australian cheese plate with fig and date chutney

Includes freshly Brewed Coffee & Tea

All prices are subject to change without notice and include GST.

CARVERY BUFFET

Hot Selection

- Chef's potato dish with steamed seasonal vegetables
- Baked vegetables with thyme and honey
- Vegetarian pasta dish

Plus, your choice of two hot dishes

Please select two of the following:

- Roast leg of lamb with Rosemary and citrus sea salt
- Cajun roast chicken with minted yoghurt
- Roast sirloin of beef with red wine jus and Yorkshire pudding
- Roast loin of pork with champagne and apple sauce
- Veal roasted with sage, thyme, pancetta and mushroom
- Roast leg of ham with glazed tropical fruits
- Roast turkey breast with cranberry sauce, pistachio and apricot seasoning

Cold Selection

- Baby octopus with smoked garlic and lime aioli
- King prawns with asparagus and semi dried tomatoes and mesclun
- Artisan sour dough loaves and crusty bread rolls
- Chef's selection of four fresh salads

Dessert Selection

- Seasonal fruit platters
- French pastries, gateaux and hot desserts
- Australian cheese platter with dried fruits and nuts

Freshly brewed coffee and specialty teas
served with after dinner chocolates

EXTRAS

Premium Beverage Package

\$15.00 per person for 4.5 hours

- Mount Riley Sauvignon Blanc
- Family Crest Shiraz
- Jansz Premium Cuvee
- Cascade Light
- Crown Lager

Children's Menu

\$15.00 per person 0-5 years old

\$25.00 per person 5-12 years old

- Chicken nuggets with chips
- Ice cream with topping
- Soft drinks included

Teenage Menu

\$70.00 per person 13-17 years old

- Three course menu as for adults with soft drink; no alcohol
- Applies to Elegance and Black Tie Affair only

Photographer, Videographer & Entertainers Meals

\$50.00 per person

- A small table will be set in our Blues Bar for dining
- Main course with soft drink

Cocktail Supplements

- | | |
|--|---------------------|
| - Assorted dips with crudites and crackers | \$32.00 per platter |
| - Cheese platter | \$70.00 per platter |
| - Antipasto platter | \$50.00 per platter |
| - Potato crisps | \$5.00 per bowl |
| - Mixed olives | \$6.00 per bowl |

Entertainment

- | | |
|---------|-----|
| - Bands | POA |
|---------|-----|

If there is anything else we can assist you with, please do not hesitate to let us know.

EXTRAS

Chair Covers & Flowers

We can source chair covers with a selection of coloured sashes to complement your colour theme as well as flower arrangements to make your setting extra special. These items are at additional cost and we use preferred suppliers of the hotel. You are welcome to bring your own items if you wish to source these personally.

Guest Table Centrepieces

- Contemporary silver candelabra with candles \$45.00 ea
- Float bowl with flowers or rose petals \$45.00 ea
- Cannon vase with orchids and tealights \$70.00 ea
- Floral centrepiece \$75.00 ea
- Themed centrepiece available upon request

Chair Covers

- Includes sash and wrap in organza or satin \$7.50 ea

Dance Floor Ceiling Balloons

- Pearlescent balloons with metallic ribbon floating over dance floor \$250.00 per 100

Table Ribbon Lighting and Overlay

- Bridal Table \$83.00
- Cake Table \$60.00

Other

- Floor Candelabra \$55.00 ea
- Organza Wall of Light \$55.00 per m²
- Chocolate Foil Hearts \$0.60 ea

All prices are subject to change without notice and include GST.

TERMS & CONDITIONS

Our philosophy is to provide event facilities and services of the highest quality. To assist us in ensuring the success of your function, we would appreciate your attention to the following details.

Accommodation

Payment

- The Hotel will hold accommodation for an event once the booking is confirmed.
- A 50% deposit of the total estimated accommodation value is required at the time of confirmation.
- The final deposit (100%) is required 21 working days prior to the first check in date.

Room List

- The final rooming list is required 21 days (3 weeks) prior to the first check in date.
- The rooming list must contain the names of each person and share allocation if applicable.
- The room list must stipulate the exact charges the company will accept.
- Any rooms that have been held but not allocated with a guest name will be released without penalty 21 days prior to arrival.

Cancellations

- All cancellations must be in writing.
- Cancellations received within 14-21 days (two weeks) prior to the date of arrival will incur a 50% cancellation fee.
- Cancellations received the day of arrival – 14 days prior will incur a full 100% cancellation fee equivalent to 1 nights room only accommodation cost.
- Whilst these cancellation fees will be enforced, the Hotel will refund any funds claimed if we are able to resell the rooms.

Note:

- For group bookings of 30+ rooms we will require additional notice for the final rooming list and cancellation. This will be advised at time of booking.

Bank Details for Electronic Funds Transfer

North Sydney Harbourview Hotel
17 Blue Street, North Sydney, NSW, 2060

BSB: 062 438

Account Number: 100410 38

ABN: 16 099 650 941

Reference: "Event Name and Date"

Car Parking

- Car parking is \$25.00 per vehicle per day.
- Conference parking is subject to availability and unfortunately cannot be guaranteed.
- Alternate car parks are available at Wilsons Parking (entrance via Blue Street) or Greenwood Plaza (entrance via Pacific Highway). These car parks are managed independently, charges apply.

Cleaning

- General cleaning is included in the cost of the room hire.
- Additional charges will apply in instances where an event has created cleaning requirements that are considered to be over and above general cleaning.

Commencement and Conclusion of the Function

- The organiser agrees to begin the function and vacate the room at the scheduled times.
- An additional labour charge will apply if your event continues after the agreed completion time.
- In the event that the function should continue beyond the agreed finishing time and the following client is inconvenienced, the Hotel reserves the right to charge whatever costs are incurred to ensure the smooth running of that next function.

Compliance

- Clients will be responsible to ensure the orderly behaviour of their guests and the Hotel reserves the right to intervene where it sees fit.

Confirmation

- A completed and signed Event Proposal is required to confirm a booking, agreeing to all terms and conditions.
- Once the booking is confirmed, the Event Organiser will send the Event Order (run-sheet) as confirmation.

Deliveries

- The Conference & Event Department must be notified in advance of any deliveries to the Hotel.
- All items should be marked for the attention of the Conference & Event Department with the function name, date and number of items being delivered.
- The Hotel will not accept responsibility for items left in the Hotel more than 48 hours prior to, or at the conclusion of, the function without prior arrangement.

Dietary Requirements

- Dietary requirements are due by 12pm; 3 working days prior to the event.
- Any dietary requirements provided after the due date cannot be guaranteed and will be subject to availability.

External Food and Beverage

- No food and beverage is permitted to be brought onto the premises without the approval of the Hotel.

TERMS & CONDITIONS

Our philosophy is to provide event facilities and services of the highest quality. To assist us in ensuring the success of your function, we would appreciate your attention to the following details.

Final Numbers

- Final numbers are due by 12pm; 3 working days prior to the event.
- Charges will be based on these numbers or the actual attendance, whichever is greater.
- The Hotel will allow a reduction in final numbers by up to 10% of the original number booked without penalty.
- Should the final numbers reduce by 10% or more than the original numbers booked, charges for each guest will apply.

Function Cancellation Policy

- In the case of a function being cancelled, or the date changed, the following terms are applicable:
 - Over 60 working days written notice - the deposit will be refunded in full.
 - 30-59 working days written notice - a cancellation fee of 25% of the estimated value of the function will apply.
 - 15-29 working days written notice - a cancellation fee of 50% of the estimated value of the function will apply.
 - Within 14 working days written notice - a cancellation fee of 100% of the estimated value of the function will apply.

Insurance

- The Hotel will take all reasonable care to protect the property of guests but will accept no responsibility or liability for the loss or damage of items left in the Hotel prior to, during, or after the function. We suggest that the organiser arrange their own insurance and/or security for valuable items.

Loss or Damage

- Loss or damage to any part of the Hotel or its equipment will be the financial responsibility of the organiser. Nothing is to be nailed, screwed, stapled or adhered to any wall, door, window or other part of the building. The hanging of banners must be approved by the Hotel prior to the function.

Menu Selection

- If applicable, menu selections are due 5 working days prior to the event.
- If the menu is not selected 5 working days prior, the Event Coordinator will select the menu on the function organiser's behalf.

Other Functions

- The Hotel reserves the right to book other functions in the same function room up to one hour before the scheduled function commencement time and one hour after the scheduled function finishing time. Additionally, the Hotel reserves the right to book another function in the adjoining rooms at any time.

Payment

- A 50% deposit of the estimated value of the function is required within 7 days of confirmation.
- Final payment (100%) is required 7 days prior to the event.
- Companies with an established Hotel account are entitled to make payment once the event concludes.
- A credit card is required to secure all bookings, regardless of payment type. This credit card is used as a guarantee only and will not be charged unless payment is not received by the due date.

Pre-Function Area

- As the pre-function area is open plan, no client has the sole right to the total pre-function area and each client is limited to the pre-function area designated to them.

Responsible Service of Alcohol

- Under the Liquor Licensing Laws our Conference and Event staff are under obligation to ensure your patrons do not become intoxicated or disturb the neighbourhood.
- It is your responsibility to ensure that all attendees behave in an orderly manner during the event and do not breach our obligations.
- Age restrictions may apply to certain areas.

Room Allocation

- In the event of unforeseen circumstances or any alteration to numbers, the Hotel reserves the right to change the venue to another suitable room. Every effort will be made to discuss the changes with the organiser in advance.

Set-Up Requirements

- All function room set-up requirements are due 3 working days prior to the event.
- Should the function room configuration change within 48 hours prior to the event, a \$250.00 room reset fee will apply.

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VIEW
NORTH SYDNEY
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